



**OFFICE OF THE ATTORNEY GENERAL**  
**200 St. Paul Place**  
**Baltimore, Maryland 21202**  
[www.marylandattorneygeneral.gov](http://www.marylandattorneygeneral.gov)

**JOB ANNOUNCEMENT**

Assistant Attorney General VI/ Child Support Attorney  
Department of Human Services

**Posting Date:** April 18, 2024

**Closing Date:** May 6, 2024

**Job Title:** Assistant Attorney General VI

**Position Type:** Contractual Full-Time

**Salary:** \$89,727 - \$150,415. The salary range is based on a multitude of factors including applicable personnel rules, regulations, and guidelines.

**Location:** Office of the Attorney General, Department of Human Services  
Worcester County Child Support Administration  
299 Commerce Street Snow Hill, MD 21863

**Telework:** A hybrid remote telework and in-office schedule option is available per applicable policies and procedures.

**DESCRIPTION:** The Attorney General is the chief legal officer of the State of Maryland. The Office of the Attorney General (OAG) has the general charge, supervision, and direction of the State's legal business, acting as legal advisors and representatives of the major agencies, various boards, commissions, officials, and institutions of State Government. The OAG also protects the public by civil enforcement of antitrust, civil rights, consumer protection, and securities laws and regulations and by the prosecution of organized crime, Medicaid fraud, environmental crimes, insurance fraud, state tax evasion, and other statutorily assigned matters. As Maryland's 47th Attorney General, Anthony G. Brown leads the Office with a critical focus on equity, justice, and fairness.

The OAG is seeking applicants for a full-time, contractual Assistant Attorney General to represent the Worcester County Child Support Administration. Child support attorneys are primarily responsible for representing the local office of child support in state court litigation involving the establishment of paternity and child support orders, modification of child support orders, and judicial enforcement of child support orders. The attorneys also provide general advice and counsel to the agency.

**EXPERIENCE:** The ideal candidate for this position would have at least five years of experience in trial litigation, preferably in the areas of civil or family law. Maryland Bar membership or the ability to waive into the bar, is required. Applicants must possess excellent oral and written advocacy skills. Proficiency with the Maryland Electronic Courts (MDEC) system is helpful, but not required.

**SUBMISSION:** Interested persons should submit the following documents in pdf format: (1) a resume; (2) one writing sample; and (3) a list of three references. Submissions should be emailed to Jennifer Caffrey, Chief Supervising Attorney for Child Support, at [Jennifer.Caffrey1@maryland.gov](mailto:Jennifer.Caffrey1@maryland.gov), by the close of business on Monday, May 6, 2024. **Please write “Worcester County Child Support Attorney Vacancy” in the subject line.**

**EMPLOYMENT BENEFITS:** The successful candidates who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program, have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits.

Leave may be granted to a contractual employee who has worked 120 days in a 12-month period. This leave accrues at a rate of one hour for every 30 hours worked, not to exceed 40 hours per calendar year.

**EQUAL OPPORTUNITY EMPLOYER:** The OAG is an equal opportunity employer that encourages all interested persons to apply regardless of race, color, religion or belief, ancestry, national origin, age, marital status, sexual orientation, gender identity and/or expression, disability, pregnancy, family or parental status, veteran status, genetic information, or any protected category prohibited by local, state or federal laws.

**COMMITMENT TO DIVERSITY, EQUITY, INCLUSION, AND BELONGING:** The Office of the Attorney General views equity, diversity, inclusion, and belonging as the pathway to achieving professional excellence and fostering and maintaining a culture where every employee can thrive. We strive to create a community that draws upon the best pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values. We honor, respect, and celebrate all differences, both visible and invisible, and are committed to recruiting, retaining, and promoting individuals who have historically been underrepresented in the practice of law and professional careers.